



## Volunteer Information Form

Current Year 20\_\_\_\_\_

Name \_\_\_\_\_

Mailing Address

City/State/Zip \_\_\_\_\_

Home Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_

Email Address \_\_\_\_\_

Emergency Contact's Name/Phone \_\_\_\_\_

### Experience

Employment History \_\_\_\_\_

\_\_\_\_\_

Education/Special Skills \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Computer Skills \_\_\_\_\_

Have you ever been a volunteer? \_\_\_\_\_ Yes \_\_\_\_\_ No

If so, where/when?

\_\_\_\_\_

\_\_\_\_\_

### Volunteer Information

How did you hear of volunteer opportunities at the Cobblestone Museum? \_\_\_\_\_

\_\_\_\_\_

Why do you wish to be a volunteer at the Cobblestone Museum? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Interests & Availability**

Days of the week I am available: (circle all that apply) M Tu W Th F Sa Su

Time available: \_\_\_mornings \_\_\_afternoons \_\_\_evenings (special events)

List specific hours/time preferred \_\_\_\_\_

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Check below the areas of your interest.

\_\_\_ **Docent** – provide tours of the museum buildings to the general public or special groups

\_\_\_ **Admissions/Gift Shop** – greet visitors, sell admissions, use cash register, inventory and/or restock items, sell merchandise

\_\_\_ **Gardens** – weed, water, and assist in maintaining gardens throughout the complex

\_\_\_ **Office**

\_\_\_ filing \_\_\_ mailings \_\_\_ cataloging \_\_\_ sorting/organizing slides

\_\_\_ sorting/organizing photographs \_\_\_ historical research \_\_\_ miscellaneous

\_\_\_ **Book Sale** – sorting books, shelving books, cleaning/tidying the storage and sale areas

\_\_\_ **Cleaning** – various tasks to maintain the complex such as dusting, cobweb removal, sweeping/vacuuming, restroom upkeep of essential supplies

\_\_\_ **Weddings**

\_\_\_ parking attendant \_\_\_ church greeter \_\_\_ security \_\_\_ cleaning tasks

\_\_\_ general duties, as needed

\_\_\_ **Special Events**

\_\_\_ parking attendant \_\_\_ tickets \_\_\_ security \_\_\_ cleaning tasks

\_\_\_ general duties, as needed